Owen Mumford designs and manufactures a range of medical devices which are used by consumers and healthcare professionals worldwide. Working both as an in-house Design function and for large Pharmaceutical OEM customers we are dedicated to providing innovative healthcare solutions for the management of a variety of medical conditions.

We are looking to invest in an enthusiastic, skilled, and innovative Design Team Leader who thrives to deliver market leading technology which is appealing to end users.

As part of the R&D department you will be working on exciting and challenging projects from conception through to production. You will have the opportunity to experience all aspects of a full medical device design role working alongside Customers, Sales and Marketing, Project Management, Quality, and Manufacturing departments.

Key responsibilities include, but are not limited to:

- To manage multiple projects within the design department from concept to production ensuring projects are delivered on time and budget.
- To provide leadership, set standards and provide coaching for a team of Design Engineers.
- Demonstrate excellence in Design Engineering skills.
- Responsible for the compilation and accuracy of Design History files.
- To plan and co-ordinate the activities of the design group to ensure compliance to procedures and regulations as required by Owen Mumford.
- To develop processes and procedure to support and improve design practices.
- To be responsible for producing effective new product designs. To review the output of Design Engineers ensuring work is completed with the required level of rigour to the timescales required by the project.
- To regularly review performance and development of reports in line with 1:2:1 process.
- To assist in the compilation of quotations in support of Business Development and Sales and Marketing.
- To compile reports on estimated cost to complete for any work stream in R&D.
- Develop intellectual property.
- Approve design reports and quality documentation to Owen Mumford’s quality standards.
- To produce all necessary detailed CAD, engineering drawings, reports and plans for the above to the relevant applicable standards.
- To be responsible for progressing all design and development activities to achieve agreed timing, highlighting any concerns or deviations from

<table>
<thead>
<tr>
<th>Department</th>
<th>R&amp;D</th>
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<tbody>
<tr>
<td>Job Reference</td>
<td>Design and development Manager</td>
</tr>
<tr>
<td>Location</td>
<td>Woodstock</td>
</tr>
<tr>
<td>Hours</td>
<td>40</td>
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<tr>
<td>Number of Reports</td>
<td>Approx 6.</td>
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plan to the functional lead and relevant project manager in a timely manner to support the discussion and development of recovery strategies.

Any such other duties as may be relevant to the progress of the department.

| Financial Responsibilities | • Approve expenses (in accordance with Company expense limits) up to the value of £2,500 excluding VAT for project related prototypes and project sundries prior to completion of Design verification testing. Excluding: Signing of purchase orders for capital expenditure, software or production tooling. |
| People Management | • Excellent leadership skills.  
• Ability to lead and motivate teams.  
• Ability to manage personnel on a day to day basis.  
• Ability to manage performance of reports.  
• Ability to conduct performance reviews. |
| Additional Authority | None |
| Knowledge and Expertise | • Experience within Medical Device or similar regulated industry. E.g. ISO 13485, FDA 820.30.  
• Highly computer literate eg Excel/Word and PowerPoint  
• Experience in using SolidWorks (or similar) CAD system.  
• Ability to produce technical reports  
• Experience of quality management systems  
• Highly experienced in some or all of the following areas: Mechanical design, Plastics, Injection moulding, DFMEA, UFMEA, Prototyping techniques, tooling, concept generation, taking products from concept to production, project planning and management, FEA, Human Factors engineering. |
| Qualifications | Relevant Degree qualification or proven experience within the design sector. |
| Personal Characteristics | • Effective team worker, equally able to work on their own.  
• Excellent presentation skills.  
• Highly self-motivated/self starter/resilient.  
• Strong communication skills.  
• Excellent attention to detail.  
• Ability to confidently deal with people of all levels. |